

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
PROVISIONAL ANSWER KEY GCC - TBC JANUARY 2026 EXAM BATCH - 102

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	WWW stands for : : : : : ..	World Wise Web	World wise work	World Wide Web	World wide Work	C
2	"Alt" Key is ----- Key.	Combination	Insert	Addition	Change	A
3	"Control" Key is ----- Key.	Enter	Insert	Addition	Combination	D
4	"PARAM" is the ----- computer	Super	Micro	Mini	Mainframe	A
5	.Avi is extension of _____ file.	Image	Audio	Audio Video	None of these	C
6	you want to cut some matter to move another place _____ used.	cut	close	delete	up	A
7	"Line tool" button is in the _____ option of Insert Tab.	Standard	Formatting	Status	Shape	D
8	"Save As" dialog box is mainly used to save the open file with different name.	true	false			A
9	___ Is a blinking straight line where we can type the matter.	Cursor	Bar tab	Insertion Tab	Point	A
10	___ option cancels previous action in msword.	copy	paste	Formatting	undo	D
11	___ cannot be used while typing formula.	Number	Spaces	Characters	Special Characters	B
12	_____ sorting method is used for Z to A sequence.	Ascending	Descending	Vertical	Horizontal	B
13	_____ application software is used to calculate mathematical calculations.	MS - Word	MS - Powerpoint	Spreadsheet	Image Editor	C
14	= Min (B4:B10) This will give you the smallest number of numbers in the B4 to B10 cell range.	true	false			A
15	= LEN() is used to find the length of the string.	TRUE	FALSE			A

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16	----- means the effects given in Slide, regarding how the Objects appeared during Slide show.	Animation	Slide Show	Slide Transition	ClipArt	A
17	----- Menu is available only in Power Point.	Windows	View	Slide Show	Format	C
18	----- view is used to adjust or arrange the matter in the slide.	Slide	Slide Show	Outline View	Slide Sorter View	C
19	_____ Includes a combination of Text, Audio, Still Images, Video & Animation	Multimedia	Graphics	Web Authoring	Project Managers	A
20	----- view is useful to type matter on slide.	Print Layout	Outline	Normal	None of the above	C
21	.bmp type of file can be created using _____	Notepad	MS-Word	MS-Excel	MS-Paint	D
22	.DOCX is an extension of a file created by using _____	MS-Word version 97 To 2003	MS-Word version 2007 To 2019	image file	Audio File	B
23	.edu .in is example of _____	educational website	Educational website in www	Educational website in India	None of Above	C
24	.edu, .com, .org, .net, .gov are part of standard internet address domain code.	TRUE	FALSE			A
25	.gov .uk is example of _____ website	Government of United Kingdom	Government of India	Government of France	None of Above	A